



**INDEPENDENT STUDY MODULE (ISM)
USP ISM APPLICATION FORM**

- SEMESTER 1, 2019-2020 Deadline: 13 August 2019
- SEMESTER 2, 2019-2020 Deadline: 13 January 2020

IMPORTANT NOTES

- (1) This form is to be completed by students applying to read ISMs *after* detailed discussion with their supervisors.
- (2) The completed form has to be submitted to the USP Academic Office by the deadline.
- (3) Upon approval by the USP Academic Office, you will be informed via email about the outcome of your application, and the module will be allocated to you via ModReg system.
- (4) Please upload a softcopy of your final report in Microsoft Word format and Turnit-In via IVLE for plagiarism check purpose.
- (5) All ISMs involving humans as research subjects (interview, surveys, etc) are subjected to ethics review by NUS International Review Board (IRB). The guidelines can be downloaded from the following link: <http://nus.edu.sg/research/irb>.

FOR STUDENTS TO COMPLETE

| | |
|---------------------|--------------------------------|
| Name: | Student ID: |
| Home Faculty: | Major / Area of Concentration: |
| NUS E-mail Address: | Home / Mobile Contact Number: |

FOR SUPERVISOR TO COMPLETE

| | |
|--------------|----------------|
| Name: | Department: |
| Contact No.: | Email address: |

Supervisor's Signature: _____ Date: _____
I have ensured that the student's project complies with the existing guidelines laid down by the research ethics committee

JOINT PROJECT

Please indicate if this ISM is to be part of a joint project/group study with other Students: Yes / No *
 (*delete where appropriate)

Name of Project Mates:

| | |
|-------|-----------------------|
| Name: | Matriculation Number: |
| Name: | Matriculation Number: |

Please elaborate (Using Appendix A, under **Student Obligations** section) on the portion of the project that you will claim **responsibility** for and on which you will be assessed.



Please note that students must submit individual application forms for a joint project.

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DECLARATION & SUBMISSION

ISM will be used to fulfil:

*Please tick accordingly in the boxes

- USP Requirements _____
- Unrestricted Elective

- I declare that I have read and understood the requirements pertaining to writing an ISM and will submit the ISM report of 4,000 to 5,000 words and synopsis (100 words) to my supervisor.
- All final reports must have the following declarations; and duly signed.

"I acknowledge that this ISM is the product of my own work. All materials consulted have been duly cited and credited."

Signature of Student: _____ Date: _____

FOR OFFICIAL USE ONLY

| | |
|------------------------|--|
| Name (Deputy Director) | |
| Signature and Date | |
| Decision | APPROVED / NOT APPROVED <i>[delete as appropriate]</i> |
| Module Code | |

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APPENDIX A

Information on Proposed Independent Study Module

- 1) Title of ISM (do not exceed 100 characters)
- 2) Proposed outline of the ISM (minimum 400 words)
 - Introduction
 - Method
 - Discussion
- 3) Reading list (minimum 5)
- 4) Schedule/Plan of Work
- 5) Contact Hours (between supervisor and student)
- 6) Mode of assessment. Please elaborate in about 100 words how student will be assessed.

A suggested guide:

- | | | | |
|--------------------------------|---|------------|---|
| ▪ Consultation with Supervisor | : | _____ | % |
| ▪ Draft Essay | : | _____ | % |
| ▪ Final Essay | : | _____ | % |
| ▪ Presentation | : | _____ | % |
| ▪ Other _____ | : | _____ | % |
| <i>(please state)</i> | | | |
| ▪ Total | : | <u>100</u> | % |

- 7) Student Obligations. Please note for joint project, group members have to indicate clearly the portion of project each member is responsible for. (Minimum 100 words)