# INDEPENDENT STUDY MODULE (ISM)

## USP ISM APPLICATION FORM

- **SEMESTER 1, 2019-2020**
  - Deadline: 13 August 2019
- **SEMESTER 2, 2019-2020**
  - Deadline: 13 January 2020

### IMPORTANT NOTES

1. This form is to be completed by students applying to read ISMs *after* detailed discussion with their supervisors.
2. The completed form has to be submitted to the USP Academic Office by the deadline.
3. Upon approval by the USP Academic Office, you will be informed via email about the outcome of your application, and the module will be allocated to you via ModReg system.
4. Please upload a softcopy of your final report in Microsoft Word format and Turnit-In via IVLE for plagiarism check purpose.
5. All ISMs involving humans as research subjects (interview, surveys, etc) are subjected to ethics review by NUS International Review Board (IRB). The guidelines can be downloaded from the following link: [http://nus.edu.sg/research/irb](http://nus.edu.sg/research/irb).

### FOR STUDENTS TO COMPLETE

<table>
<thead>
<tr>
<th>Name:</th>
<th>Student ID:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Faculty:</td>
<td>Major / Area of Concentration:</td>
</tr>
<tr>
<td>NUS E-mail Address:</td>
<td>Home / Mobile Contact Number:</td>
</tr>
</tbody>
</table>

### FOR SUPERVISOR TO COMPLETE

<table>
<thead>
<tr>
<th>Name:</th>
<th>Department:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact No.:</td>
<td>Email address:</td>
</tr>
</tbody>
</table>

Supervisor’s Signature: __________________________ Date: __________

*I have ensured that the student’s project complies with the existing guidelines laid down by the research ethics committee*

### JOINT PROJECT

Please indicate if this ISM is to be part of a joint project/group study with other Students: Yes / No *
(*delete where appropriate)

<table>
<thead>
<tr>
<th>Name:</th>
<th>Matriculation Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Matriculation Number:</td>
</tr>
</tbody>
</table>

Please elaborate (Using Appendix A, under Student Obligations section) on the portion of the project that you will claim responsibility for and on which you will be assessed.
Please note that students must submit individual application forms for a joint project.

INDEPENDENT STUDY MODULE (ISM)
USP ISM APPLICATION FORM

DECLARATION & SUBMISSION

ISM will be used to fulfil:
*Please tick accordingly in the boxes

☐ USP Requirements
☐ Unrestricted Elective

- I declare that I have read and understood the requirements pertaining to writing an ISM and will submit the ISM report of 4,000 to 5,000 words and synopsis (100 words) to my supervisor.

- All final reports must have the following declarations; and duly signed.

   "I acknowledge that this ISM is the product of my own work. All materials consulted have been duly cited and credited."

Signature of Student: __________________________ Date: __________________________

FOR OFFICIAL USE ONLY

Name (Deputy Director)

Signature and Date

Decision APPROVED / NOT APPROVED [delete as appropriate]

Module Code

ISM Form May 2019
INDEPENDENT STUDY MODULE (ISM)
USP ISM APPLICATION FORM

APPENDIX A

Information on Proposed Independent Study Module

1) Title of ISM (do not exceed 100 characters)
2) Proposed outline of the ISM (minimum 400 words)
   ▪ Introduction
   ▪ Method
   ▪ Discussion
3) Reading list (minimum 5)
4) Schedule/Plan of Work
5) Contact Hours (between supervisor and student)
6) Mode of assessment. Please elaborate in about 100 words how student will be assessed.
   A suggested guide:
   ▪ Consultation with Supervisor : ________%
   ▪ Draft Essay : ________%
   ▪ Final Essay : ________%
   ▪ Presentation : ________%
   ▪ Other ________________ : ________%
     *(please state)*
   ▪ Total : __100__%
7) Student Obligations. Please note for joint project, group members have to indicate clearly the portion of project each member is responsible for. (Minimum 100 words)